DRAFT AND CONFIDENTIAL MINUTES BASSENDEAN PRIMARY SCHOOL
P&C ASSOCIATION INC.

Meeting held at Bassendean Primary School Library
Tuesday, 30 August, 2016
GM

Start Time: 6.35pm

Quorum for General Meeting not met, converted to Executive Committee Meeting

1. Attendance

Jeanette Maddison (JM) [President], James West (JW) [Secretary], Carolyn Warr (CW) [Treasurer], Pam Hahnel (PH), Reija Hurry (RH), Emma Slavin (ES), Kim Veale (KV)

2. Apologies

- Jacqueline Varris, Margo Ferguson-Hunt, Dione Bilick, Kylie Turner, Anne Phillips

3. Visitors

- None

4. Call for amendments to Draft and Confidential Minutes August 2016

- Nil amendments tabled

5. Acceptance of Draft and Confidential Minutes August 2016

- The minutes of the meeting of Bassendean Primary School P&C Association held on 2nd August 2016 are taken as a true and accurate record. Carried.

6. Business Arising

- Nature Play Workshop – ES advised that a meeting was held on 3rd August to brief Kerry Logan with ideas for the design of the proposed Nature Play space between the courts and the oval. Consultant has been assigned to the project, design work to take 4 – 6 weeks to complete. Design submission expected in Term 4.
- Children & Nature Conference – ES gave a synopsis of the Children & Nature Conference held in Fremantle stating there is increasing evidence of the benefits from contact with nature. Research shows that different parts of the brain ‘fire’ when in nature compared to built-up areas resulting in benefits to learning and behaviour.
- Ribbons and Trophies – Since the previous meeting, the Executive Committee voted to allocate funding to purchase ribbons and trophies for the sports carnivals. JW confirmed from previous minutes that ribbons have been bought by the P&C in the past (see 2015 AGM).
P&C Donations – JM spoke of the level of funds in the P&C bank account, and suggested that it was higher than it should be given that we were not actively saving for a major project. It was stated that decisions on some of the items on the school’s wish list were being held over until the Nature Play design had been completed. It was also suggested that the P&C could contribute substantial funds to the construction of the Nature Play area.

7. Correspondence

7.1 IN
- Fees Reminder Notice (WACSSO)
- Donation Letter (Cancer Council WA)
- New Associations Incorporations Act 2015 (Department of Commerce & Consumer Protection)
- Introductory Letter (Tim Hammond MP)

7.2 OUT
- None

8. Reports in Agenda

8.1 President
- Report accepted.
- JM extended a thank you to everyone who volunteered for the Shed Busy Bee. Quite a few interesting artefacts were found that could be displayed in the school.
- There was discussion around the recruitment of the next wave of volunteers for the P&C. It was suggested that JM make a short presentation at assemblies to target parents who have young children at the school.
- JW to send examples of past P&C recruitment material to JM.
- JW to draft letter to Tim Hammond MP to invite him to attend one of our meetings.

8.2 Principal
- Report accepted.
- PH advised that the AiRGrant presentation would be held on 10th November at the school. This event represents an opportunity for the P&C to sell food and drink.

8.3 Treasurer
- Report accepted.

8.4 Fundraising Sub Committee
- Report accepted.
- KV reported that donations for the Father’s Day Stall were short of the mark. It was agreed that KV could spend what was required to top up gifts to the required number.

8.5 Canteen Coordinator
- No report received.
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8.6 Uniform Shop Coordinator

- No report received.
- Issues with the uniform supplier, and the concept of a new uniform design were discussed. JW advised that the subject of new uniforms would be raised at the School Council meeting by Anne Phillips.
- KV suggested that the design of the Leaver’s shirts could be coordinated by a Year 6 parent with orders of the final design handled by the Uniform Shop Coordinator.

8.7 School Banking Coordinator

- No report received.

8.8 School Council Representative

- No report received.

8.9 Scholastic Book Club Coordinator

- Report accepted.

8.10 Gardening Club Report

- No report received.

9. General Business

- None

10. Other Business

- None

11. Next Meeting

- Next meeting to be held 6.30pm Tuesday, 25th October 2016 in the school library.

Meeting closed: 8:00pm