BASSENDEAN PRIMARY SCHOOL P&C ASSOCIATION INC.

AGENDA
General Meeting
Tuesday, 2 August 2016

Start Time: 6.30pm

1. Attendance

2. Apologies

3. Visitors – Natalie Martin (PlayBiz)

4. Call for amendments to Draft and Confidential Minutes June 2016

5. Acceptance of Draft and Confidential Minutes June 2016 - with amendments

6. Business Arising
   6.1 OT Sessions (Natalie Martin)
   6.2 Uniform Shop Cupboard Space (KV)
   6.3 Nature Play Workshop (ES)
   6.4 School Wish List (All)

7. Correspondence
   7.1 IN
      • Canteen Mash Up (School Canteen Association)
      • Healthy School News (Cancer Council WA)
      • Fundraising Material (Partner Wines)
      • Fundraising Material (Cadbury Fundraisers)
      • WA Education Awards (Department of Education)
   7.2 OUT
      • None

8. Reports
   8.1 President
   8.2 Principal
   8.3 Treasurer
   8.4 Fundraising Sub Committee
   8.5 Canteen Co-ordinator
   8.6 Uniform Shop Co-ordinator
   8.7 School Banking Co-ordinator
   8.8 School Council Representative
   8.9 Book Club Co-ordinator
   8.10 Gardening Club
9. General Business
   - Honey Drive 2016 (RH)
   - Stalls @ March State Election (RH)

10. Other Business

11. Next Meeting – 6:30pm Tue 30th August

Meeting Closed
8.1 President’s Report

Hello Committee

Election Day Sausage Sizzle

I have already made a public thank you on the Facebook page and in the school newsletter. But I would like to personally thank members of the P&C who put lots of time and effort prior to and on the day. Carolyn will have the final figure which was around $1800. Congratulations to us.

Future Events

It’s now time to start thinking about the next few events, disco, Edudance and the year 6 graduation. I touched briefly at the last meeting on a suggestion made to me that we approach an age group and have the children and parents of that group assist the committee with organising the event. I think this is particularly relevant to the year 6 graduation. If we ask the year 5 group to assist, it’s a bit like paying it forward, and then it gets repeated each year. I have not been involved in these events before so it would be great to hear feedback from committee members who have.

Access to Oval

I would like to raise the issue on the fencing at the West Road side of the school. I have been approached by a number of people, from both within and outside the school community, who have concerns about the fencing and subsequent inaccessibility to the oval. I seek to clarify the subject with Jacqueline, Sue or Pam.

Children and Nature Conference

This is a public event to be held on August 28 at the Esplanade Hotel in Fremantle. According to their event page ‘attendees will gain new insights into the connection between nature and positive childhood outcomes, learn practical ways to engage the corporate and political sectors in the global movement and to reconnect children to the natural world.’ Considering the proposed plans to the play areas within the school, I think it may be valuable if we can send a representative from the school staff or P&C. The committee may fund or jointly fund with the Education Department a representative, perhaps from the gardening committee. Cost is $240 or $192 concessions.

Busy Bee on Shed

We discussed this at a previous meeting and I think we need to come up with a suitable date. There is a large quantity of old furniture that is blocking the doorway to the shed that we may be able to get rid of.

I discovered a number of old boxes, some of which looked like they contained old pictures and certificates. I may seek permission from the school administration to perhaps sort these out and display them in the uniform shop/school banking area.

All for now

Jeanette
8.2 Principal’s Report

Retirement – Jan Thorpe

After many years as a teacher with the Education Department and at Bassendean Primary School Jan Thorpe has announced her retirement. The school will farewell Jan at the Week 6 Assembly. Following this a morning tea will be held so Jan can say goodbye to the many parents who have supported and assisted her over her years at the school. Jan is working on the invitation list and a broader invitation will be extended to ensure we do not miss anyone who would like to join the morning tea and catch up with her. A collegiate event will take place with Jan, her family and her former and present colleagues.

Midland Rotary Club at the Bassendean Markets

I attended a Rotary function last week and was approached by the Midland Rotary Club who hold the Bassendean Markets. They would be happy to discuss a fund raising opportunity, such as a sausage sizzle at the Markets with the Bassendean P and C.

Ribbons and Trophies request Tammy McEwan

Annually the P and C contribute to the purchase of ribbons for the Faction Carnival. As part of the Faction Carnival, this year Tammy would like to introduce Champion and Runner Up Trophies for year 3-6 students. She is seeking the P and C support for $800 for ribbons and trophies.

National Indigenous Day

Earlier this year Sue, Pam and Brenda were successful in a $750 grant available for schools with funds to be expended for National Indigenous Day. On 9 August staff and students will engage in a number of Indigenous learning and cultural activities.

Arts Works Kylie and Nami

As part of a larger body of work connected to the AiR Grant Project, Kylie will be working on a mural project in the school grounds with local artist Nami Osaki. This project is partially funded through the Art Auction at the EduDance Concert through the very generous art donation from the Ferguson Family. The project will be undertaken by the Kindy and Pre Primary children.

School Photos

Tom of Midland Photographers will be in the school with his team to take the school photos on 31 August and 5 September (Kindy).

Digital Technologies: Resource Kits

The Department has resourced its schools with some future-focussed resources. The kit is provided to all schools that cater for primary aged students to support hands-on, practical activities that will stimulate interest in the Science, Technology, Engineering and Mathematic (STEM) learning and build digital literacy. The school has also purchased a range of resources which complement and extend these resources. Staff will undertake some professional learning before the kits are used as part of the curriculum.
Play group
The Bassendean Play group is extending its activities to two days per week. It will run until the end of the year on Monday and Tuesday mornings in Room 12.

Dictionaries and Atlases
Sue and Fiona have purchased a range of new Dictionaries and Atlases. Thank you to the P and C who co-funded this purchase.

Jacqueline Varris
Principal
2 August 2016

8.3 Treasurer’s Report
- No report received.

8.4 Fundraising Sub Committee Report
Hello All,

Since the last P&C Meeting, the Election Day Sausage Sizzle / Cake Stall was held (2nd July), which raised some good money for the P&C.

A breakdown of the event is as follows:

Finances

<table>
<thead>
<tr>
<th></th>
<th>Sales</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>$2,540.70</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenses</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Sausages</td>
<td>$185.88</td>
<td></td>
</tr>
<tr>
<td>Buns</td>
<td>$191.40</td>
<td></td>
</tr>
<tr>
<td>Onions</td>
<td>$58.80</td>
<td></td>
</tr>
<tr>
<td>Soft Drink</td>
<td>$91.00</td>
<td></td>
</tr>
<tr>
<td>Water</td>
<td>$26.76</td>
<td></td>
</tr>
<tr>
<td>Cake Boxes</td>
<td>$131.67</td>
<td></td>
</tr>
<tr>
<td>Gas</td>
<td>$35.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$720.51</td>
</tr>
</tbody>
</table>

Profit $1,820.19
Lessons Learnt

- There were significant numbers of people lining up at the polling booth prior to the 8am opening. We ended up losing an hour’s trade by not being ready until 9am.
- The pricing used for the sausage sizzle was based on what was already on the chalkboard ($2.50). In hindsight, we could have charged more ($3.00?). Given the number of sausages sold, we probably left $200-$250 in people’s wallets.
- Location, location, location! The initial setup point did not give us the best exposure to the masses. We ended up moving the stalls a couple of times to get the best position.
- Feedback from other P&C’s indicates that bacon and egg rolls sell extremely well at these events. We should consider adding these to the menu for future events as they are popular, and have a higher profit margin.
- Ashfield P&C did a flyer drop advertising their Election Day stall. Not sure how much benefit this was, but it was an interesting idea.

Thank You

A massive thank you to everybody who helped make this happen – those involved in the pre-work and setting up, those who volunteered to work on the day, those who stayed behind for the clean-up, and those who slaved away in the kitchen to produce the lovely cakes.

Upcoming fundraising opportunities include the Junior Athletics Carnival (30th August), and the Father’s Day Stall (2nd September).

Regards,
Fundraising Sub Committee

8.5 Canteen Report

- No report received.

8.6 Uniform Shop Report

- No report received.

8.7 School Banking Report

- No report received.

8.8 School Council Representative’s Report

- No report received.

8.9 Book Club Report

- No report received.

8.10 Gardening Club Report

- No report received.