BASSENDEAN PRIMARY SCHOOL P&C ASSOCIATION INC.

AGENDA
General Meeting
Tuesday, 7 June 2016

Start Time: 6.30pm

1. Attendance

2. Apologies – Jaye Crawford-Moore, Simone Zammit, Dione Bilick

3. Visitors

4. Elections (held over from the AGM)
   4.1 Office Bearers
      i. Vice President

5. Call for amendments to Draft and Confidential Minutes May 2016

6. Acceptance of Draft and Confidential Minutes May 2016 - with amendments

7. Business Arising
   7.1 OT Sessions with Natalie Martin / SJOG Midland Grant (KV)
   7.2 Beyond Blue Event (JW)
   7.3 School Wish List (All)

8. Correspondence
   8.1 IN
      • Lobbying Material (Putting Our Kids First)
      • Change of Registration Forms (ATO)
      • Fundraising Brochure (Crazy Camel)
      • Fundraising Brochure (Cadbury Fundraisers)
      • Affiliation Fees (WACSSO)
      • Uniform Stock Insurance (CentreWest)
   8.2 OUT
      • Office Bearer’s Form (WACSSO)

9. Reports
   9.1 President
   9.2 Principal
   9.3 Treasurer
   9.4 Fundraising Sub Committee
   9.5 Canteen Co-ordinator
   9.6 Uniform Shop Co-ordinator
   9.7 School Banking Co-ordinator
   9.8 School Council Representative
   9.9 Book Club Co-ordinator
   9.10 Gardening Club
10. General Business

10.1 T-Shirts and Other Uniform Items (RH)
10.2 Uniform Shop Cupboard Space (KV)

11. Other Business

12. Next Meeting – 6:30pm Tue 2nd August

Meeting Closed
8.1 President’s Report

• No report received.

8.2 Principal’s Report

• No report received.

8.3 Treasurer’s Report

• No report received.

8.4 Fundraising Sub Committee Report

Hello All,

The first Fundraising Sub Committee meeting was held on 24th May with Marnie Giles, Jacinta Baptiste-Nelmes, Anne Phillips, and James West in attendance. The main objective was to map out a list of fundraising activities to be conducted over the remainder of the school year.

Items that were discussed (and associated notes) are listed below.

Federal Election - Sat 2nd July

• P&C to run a sausage sizzle and cake stall
• Work hours are 10am to 4pm
• Set up in the area near the reflection garden - voter line up will extend past this location
• Use the school's BBQ (P&C to pay for gas)
• Baked goods to be dropped off to canteen on the Friday (1st July)
• Volunteers required to provide baked goods, and work on the day

Father’s Day Stall - Fri 2nd September

• Donations prior to the stall, drop off in classroom boxes
• Volunteers required on the day to wrap and sell to students
• Signage ($1 - $10) available to indicate price instead of using individual stickers

Spooky Disco - Sat 29th October

• Possibility of using the school's undercover area (query with JV)

EduDance Concert – Last Week of School (Date TBC)

• Similar food to last year
• Sausage sizzle for kids
• Lolly/treat stall

AiR Grant Presentation – TBC

• Query with JV
BASSENDEAN PRIMARY SCHOOL P&C ASSOCIATION INC.

Wine and Cheese Night (TBC)

- End of the year on a Saturday before the last week of school Edudance 6.30-9.30
- May be held in the school undercover area (if possible)
- BYO chairs and picnic blankets
- paper lanterns and fairy lights from the community
- Local wines to be sourced - sell leftovers at cost price
- Cheeses could come from Blue Cow
- DJ
- Considering other food options such as lamb on a spit
- Alcohol licensing and responsible server certification to be investigated

First cab off the rank is the Federal Election. Some funding will need to be approved by the P&C to support this event.

Regards,

Fundraising Sub Committee

8.5 Canteen Report

Hi All,

We have a mouse/mice in the pantry and we lost some stock.

List of Stock

- 1 and a half boxes of Honey Soy Chips
- 2 bags of Jelly
- Half pack of rice crackers

The mouse also got into the lollies left over from last year and I had to throw them out. Please be advised that the stock is no longer available for use.

The exterminator came out and checked and put bait in the traps. I am hoping now all food is in plastic containers and kept in the fridge the little rodent will eat the bait and die.

If any food is brought into the canteen please make sure it is stored in a plastic container or the fridge.

Other than the mice the canteen is running well.

Thanks

Jaye
8.6 Uniform Shop Report

Hello All,

The Uniform Shop is moving out of the canteen into the old office in Wednesday 15th June. We may need more cupboard space (perhaps could purchase $200 cupboard from ikea).

I also need to put in an order for more zip jackets (approx. $600 as minimum order is 30).

Thanks,

Kim Veale
Uniform Shop Co-ordinator

8.7 School Banking Report

- No report received.

8.8 School Council Representative's Report

- No report received.

8.9 Book Club Report

Hello All,

Book Club's issue 3 orders arrived last Monday (23rd May) and were distributed.

Thanks,

Skye

8.10 Gardening Club Report

- No report received.