1. Attendance

Jacqueline Varris (JV) [Principal], Amanda Ricciardi (AR) [Treasurer], James West (JW) [Secretary], Ngaire Kasdorf (NK), Jacinta Baptiste-Nelmes (JBN), Margo Ferguson-Hunt (MFH), Thea Verrall (TV), Shane Nelson (SN), Jane Dundas (JD), Cardi Bates (CB), Sarah Albertsen (SA), Jamie D’Emden (JD), Marnie Giles (MG), Simone Zammit (SZ), Tammy McEwan (TM), Emma Slavin (ES), Sarah Watts (SW), Carina McMillen (CM), Pam Hahnel (PH)

2. Apologies

- Kim Veale, Reija Hurry, Tamsin Woodward

3. Visitors

- Kylie Barr (KB), Alex Nugent (AN)

4. Call for amendments to Draft and Confidential Minutes June 2015

- Nil amendments tabled

5. Acceptance of Draft and Confidential Minutes June 2015

- The minutes of the meeting of Bassendean Primary School P&C Association held on 23rd June 2015 are taken as a true and accurate record. Carried.

6. Business Arising

- **Honey Drive** – RH not in attendance, but sent update via email. Letter for the label art competition has been drafted to be sent out with students within the next week.
- **Canteen Floor** – JV advised that a final decision on the lino floor is pending - further investigation is being undertaken. The floor may need resurfacing – costing is being sought.
- **Nesting Boxes** – MG and JV in discussion with River Rangers to install some nesting boxes on school property. Research into the viability of this project is underway.
- **Entertainment Books** – Sale of books has raised approx. $300 thus far. Offering will close at the end of the month. Reminder to be sent to parents to either pay the membership fee, or return the books. A suggestion for next year was the “Kids Buzz” book.
- **Disability Commission** – JD advised that the P&C/school was not eligible for this funding. Item Closed.
Council Funding for Community Events – Application was presented at the Community Events Sponsorship committee meeting (22\textsuperscript{nd} July) to obtain funding for an early childhood initiative led by a specialist children’s OT presenter. Whilst the submission was met with great interest, funding was not approved as the event was not deemed to be cultural in nature. Item Closed.

Guilty Pleasures Quiz Night – Quiz night raised $2,763 for the P&C. Thanks to the organising committee, helpers on the night, and everybody who attended the event. Item Closed.

7. Correspondence

7.1 IN

- Quarterly Newsletter (ACNC)
- WA Education Awards 2015 Nomination Guide (Department of Education)

7.2 OUT

- Change of Office Bearers (WACSSO)

8. Reports in Agenda

8.1 President

- Report accepted.

8.2 Principal

- Report accepted.
- JV announced Jackie Elliot as a new teacher (0.2 FTE) to work in tandem with Margie Jorgensen (Year 2/3).
- River Rangers have taken over the garden bed under the main tree, and replanted garden originally completed by the Year 7\textsuperscript{s} in 2012.
- Minister for Education (Peter Collier MLC) will be visiting the school on 4\textsuperscript{th} August to meet with staff and students. Invitation as per protocols extends to the P&C President and the School Council Chair. In the event that the P&C President is not available, an Office bearer is invited.
- KB attended the meeting as a visitor to discuss upcoming art projects.
- KB advised that an art exhibition would be held in the Art Room during Week 8. Each student will contribute one piece to the exhibition. Art will be for sale at a blanket price of $5 per piece – parents will be able to pre purchase. Ten pieces from the exhibition to be selected for the Bassendean Council exhibition/competition. P&C invited to support and possibly cater for the event. Discussion included wine and cheese, and/or a sausage sizzle. Liquor licensing requirements discussed and to be further investigated.
- KB presented a rundown of the $30,000 AIR Grant that would contribute towards a major art project involving the school. Local artists would work with the children to implement a permanent piece of art that reflects the history of the immediate area/environment. KB advised that the project would require additional sponsorship – Town Council and Hawaiian have been approached. AIR grant initiative supported. Motion tabled for the P&C to donate $1,000 towards the project. Carried.
8.3 Treasurer

- Report accepted.

8.4 Canteen Coordinator

- No report received.
- SN stated that more volunteers were needed to help run the canteen.

8.5 Uniform Shop Coordinator

- No report received.
- A new Uniform Shop Coordinator is still required.

8.6 School Banking Coordinator

- No report received.

8.7 School Council Representative

- No report received.

8.8 Scholastic Book Club Coordinator

- No report received.

8.9 Gardening Club Report

- No report received.
- Coles School Garden Grant for $1,100 received by the school. The funding will be used to establish a sensory garden on the school grounds.
- ES gave a rundown of the project which includes a green tunnel, insect hotel, stepping logs, and outdoor musical instruments. A list of plant criteria and preferred species has been drafted – endeavouring to get plants donated.

9. General Business

- **Undercover Area** – TV outlined the concerns that herself and TW had with the progress of the undercover area. It was reiterated that the P&C had undertaken to fund the building works, with the first $10K being donated last year. TV felt that there had been little return in increased amenity for the children, and that the next phase of the project should be the P&C’s main priority. JV advised that the remaining works would cost an additional $40K, and that the Contractor was happy to complete work in stages. There is no Capital grants funding currently available. The school has already contributed funds to the initial work. Further schools funds will be contributed with the amount to be determined by the Finance Committee. CM requested that a reserve account be set up to put aside funding for the undercover area. JW asked for a costed staging plan to be tabled at the next P&C meeting. **Action:** JV to request staging plan from Contractor. Motion tabled to confirm agreement that funding of the undercover area was a high priority for the P&C. **Carried.**
DRAFT AND CONFIDENTIAL MINUTES BASSENDEAN PRIMARY SCHOOL
P&C ASSOCIATION INC.

- **Letter of Concern** – A letter was sent to JV by JD on 20th July outlining some concerns around the new administration building, the fate of the existing administration facility, and school catchment areas. The Chair queried the validity of this as a matter to be raised at the P&C, and whether it should be directed to the Principal as a school matter; however, JV offered to respond, even though these matters had been covered at a previous Meeting.
  - New Administration Building – the primary concern was around the loss of a portion of the school oval to facilitate the new staff car park, and whether other options had been considered. JV responded that the school had had a ‘greater than normal’ level of consultation with the Department, and that numerous options had been considered. The final design has been deemed the most functional, and complies with the necessary standards.
  - Existing Administration Facility – JD wanted to know what the old building would be used for, in particular the possibility of it being used for art and music. JV responded that the layout was impractical for teaching spaces, and there was no further funding to make structural changes within the building. JV advised that the old admin area would be used by teachers as working rooms, and could in consultation possibly house the uniform shop.
  - School Catchment Areas – the main concern was children attending the school from outside the catchment area when there are schools within those zones that had sufficient capacity. JV responded that Bassendean PS does not have a local boundary intake area. Parents outside the notional boundary are welcome to apply to enrol their children. The School complies with the Department’s policies and Regulations. AN advised that over the past several years, there has been a steady decrease in the number of children outside the notional boundary area being enrolled at the school due to lack of enrolment places being available.

- **WACSSO Annual Conference** – RH not in attendance, but sent update via email. RH asked the members what areas she should focus on at the conference. There is a networking function on the Saturday evening which affords a good opportunity to seek out what other P&C’s are doing, both in terms of fundraising and spending.
- **Uniform Coordinator Role** – The President does not have the capacity to perform this role given current duties. A replacement needs to be found as soon as possible.
- **Joint P&C Meeting** – P&C representatives who attended the joint meeting (25th June) have asked Dave Kelly’s office to put together a contacts list for the benefit of all P&C’s in the area. This would allow P&C’s to keep in touch to share information, equipment, and possibly conduct joint fundraising events. It was suggested that the President would be the obvious contact for the Bassendean P&C. JW to action.

10. **Other Business**

- **Masters Sausage Sizzle** – MFH advised that she was no longer available to run the sausage sizzle on the day of the event. It was agreed that MFH would continue to organise the event with JBN taking over on the day.

11. **Next Meeting**

- Next meeting to be held 6.00pm Tuesday, 25th August 2015 in the school library.

Meeting closed: 9:10pm
Hi all,

As this is the first Grants Report I am including a bit of administrative blurb so that we have clear documented records of the purpose and guidelines of grant-seeking by the P&C at Bassendean Primary School. It can be found at the end of this report.

1. Coles Landcare Grant for Schools
   - 2015 Coles Landcare Grant for Schools submission was successful; $1100 (GST inclusive) has been granted to the Garden Group for a sensory stimulation garden.
   - Funds were placed into the Bassendean Primary School bank account 9 July, 2015.
   - A Coles Jnr Landcare garden plaque has been sent for erection in the garden upon its completion. Do we want to present it at an assembly?

   IMPORTANT DATES / REMINDER TO GARDEN GROUP:
   - A brief project report and several supporting photographs of the project must be submitted by 29th November 2015 via the Landcare Australia Grants Portal (a report template is available on the Landcare Australia Grants Portal – if anyone needs a reminder of the username/password or help with the report please contact me).
   - Also, if a gardening busy-bee is to be organised – would this be a good opportunity for the P&C to sell coffee and cake (or snack of some sort)?
   - Comments?
   - Lastly, if we hold a little opening ceremony of the garden (no pressure!) a reminder that our submission stated that we would invite the local MP - Dave Kelly, and town Mayor (John Gangell). 😊

2. “How can Minions help your school? – Win a $25,000 School Makeover” competition
   - Above competition was entered into (held by Yahoo/Channel7/Sunrise) on June 12, 2015.
   - Years 5 & 6 participated in acting and filming a 1 min video clip for the competition. Jane edited the film and submitted it on behalf of Bassendean Primary.
   - (I realise it is not exactly a grant, but still seemed a good funding opportunity.)
   - To watch submission go to link below:
     - https://youtu.be/GL9UUXfluKg

3. Disability Support Commission Grant
   - Unfortunately we are not eligible as apparently “the State Government should be providing the funding”.

ADDENDUM – GRANTS REPORT
4. Lotterieswest Organisational Development Grant proposal

- Unfortunately we are not eligible as apparently “the State Government should be providing the funding”. (See a pattern going on here?!!)

5. Community Events sponsorship from Bassendean Council

- A board/committee convenes 4x per year to discuss these grant applications. Meetings held on 22 July 2015 & again on 21 Oct 2015
- We submitted an application for the meeting on 22 July for an early childhood initiative designed to help reduce learning difficulties in school age children - where a specialist children’s OT presenter would give a public talk/workshop on identifying developmental signs of maladaptive function in early childhood and teaching corrective practices. This initiative would be targeted at parents whose children are about to enter or are already in early childhood years k-2. The P&C would sell tea, coffee and cake.
- While the submission was met with much interest and individual support unfortunately was not granted funding as the sponsorship is intended to cover cultural events - and the event we proposed was deemed educational in nature rather than cultural.
- The Culture & Recreation Manager, Salvatore Siciliano, at the Council has said he will try (but he can’t promise) to secure free venue hire for the event as he feels it is a worthwhile initiative.

6. Real Needs Community Grants - Real Insurance

- We then submitted an application for the above proposal on 26 July to Real Needs Community Grants.
- The specialist children’s OT is Natalie Martin. (Kim and I have Natalie’s contact details if anyone wished to contact her).

7. Grants List

I’m putting together a list of grants that we might be eligible for and the types of resources, projects and funding that they provide. So far, we have:

- Macca’s Jnr Sport (up to approx. $1k) – eg. uniforms / trophies / sport equipment…
- Tammy - let me know what’s needed ☺ (applications due: i 1 july - 30 sep; ii 1 oct - 31 dec)
- Holden Home-Ground Advantage grants – sports related only ($10K-$100k) (applications open 1 jun – 30 aug) **schools cannot apply – need to check eligibility of P&C further, as we are not a sports club/ organisation
- Airport Neighbouring Suburbs (up to $5k) – education resources (eg. reading series); gardens, etc. – needs to be for a finite project (does NOT fund part of a larger project). If a roller door was perhaps to cost under $5k this would be considered a finite project. (application period is open ended)
- Cheaper Than Hotels ($250-$25K) for anything (YAY!). Recipients (eg. potentially P&C or school) must have own website and be willing to place a sponsorship logo/link on website, newsletters, emails and promote the sponsorship on social media (eg. facebook). (application period is open ended)

- Healthway ($2500) to support WA schools to develop projects that promote student health (eg. in Healthway’s priority areas: mental health, nutrition, or physical activity) (application period is open ended)

- ANZ Seeds of Renewal grants ($10k) projects need to clearly demonstrate benefit to wider community (application deadline 12 Aug)*** Note to members, I am going ahead with this application as the deadline falls before the next meeting – and we fit the criteria well and may be able to use these funds toward the undercover area!

- Bankwest community grants ($200-$1k) – open to the first 20 applications each month and up to people’s voting. Criteria: need to have at least one member who banks with Bankwest who is willing to be the named applicant representing the P&C (It doesn’t cost anything – but I’m not with Bankwest….is anyone else with Bankwest????)

- Bendigo Bank ($1500) eg. covers projects that are related to: health/wellbeing, environmental, education initiatives, benefit the community. (applications close Friday 21 Aug) )*** Note to members, I am will go ahead with an application for this as the deadline falls before the next meeting

Also identified but need to find out more info on:

- Inger Rice Foundation - $5k grants – for early intervention programs supporting young children (0-5yrs) and parents (**might be suitable for our early childhood talks)

- The Myer Foundation (up to $10k) – preference given to small discrete projects rather than supplementing funding of larger projects

- ANSVAR community education grants ($50k) for programs supporting youth empowerment & education

- Australian Ethical

- Ian Potter Foundation – Education grants

- MacDonalds’ Donations

8. DRG Status

- The Deductible Gift Recipient status (DRG status given by ATO) of our ‘building fund’ is perhaps our biggest selling tool to getting funding from outside of the school community – as it allows companies/businesses/organisations/individuals to make TAX DEDUCTIBLE DONATIONS to the project. I will continue to write grant applications. However, I think it would be a proactive idea to send letters to businesses (locally, big corporations etc.) advertising our project as a WORTHY GOOD CAUSE to make tax-deductible donations to. Comments anyone??
PREFACE

Despite the lucrative nature of the mining boom on WA’s economy over the last 5 years the WA Government has failed to adequately fund government schools. In 2014 our state schools saw the loss of funding for counselling/chaplaincy programs (federal) because our schools weren’t private and the loss of many teachers’ aides from classrooms (state). Furthermore, to add insult to injury, in 2014-15 only private schools were eligible to apply for very generous government grants for infrastructure and capital works (note: this scheme was abolished this financial year). So, the role of the P&C is now more than ever one of a vital source of raising funds as capital support to government schools. Our P&C should be highly commended for their fundraising efforts over the last few years - of which I am aware of the financials (although, I’m certain that the efforts of the P&C over many previous decades are all worthy of great commendation too!).

PURPOSE OF GRANT-SEEKING

When fundraising efforts tend to target the same market – being the parents of the school children – there are obvious limitations to the amount of capital that can be raised. The primary purpose of the P&C seeking funding via grant applications is to expand the pool from which the P&C, and hence the school, derive an income - for specific grant-relevant projects.

ABOUT GRANTED FUNDS

• Grants are provided by entities such as government, companies/business (eg. banks, insurers, fast-food industry) and private organisations (eg. private foundations, trusts), known as ‘grantors’.
• Applications must be made to grantors detailing the purpose of a specific project and how granted funds are to be spent. This is time-consuming.
• Grants are competitive. There is no guarantee of success upon applying.
• Granted funds can only be spent on that specific project.
• Grantors will only review applications that meet strict eligibility criteria. There are many grants available but finding grants that the school or the P&C are eligible to apply for requires a lot of research and is time consuming.

PRELIMINARY REVIEW OF CURRENT GRANT-FUNDING LANDSCAPE IN WA

The resounding note from the world of grant-funding is that there is not a great deal of money being allocated to government schools (particularly at primary school level) or to organisations supporting schools (eg. P&C associations). The general consensus from grantors offering funding is that the State Government mandate should be to fund essential school projects that are necessary for educating our children, rather than private entities funding, and consequently influencing, the education of our next generation. Obviously, this leaves the school and P&C in a conundrum – with only limited funding provided by either government or private entity.
ETHICAL CONSIDERATIONS AS GUIDELINES for grants we intend applying for

We, as a P&C, should be mindful when applying for grants from private entities - placing due ethical consideration toward each application we intend to make to ensure we truly consider the broader, long-term implications (eg. environmental, humanitarian, democratic etc.) upon accepting a successful grant from any particular private entity. That is, does the grant provide significant benefit to our children? Does that benefit truly outweigh the long-term cost of supporting a corporation’s tax-minimisation strategy? And, of course, what does the fine-print say? …for example, are we going to be locked into a position in the future that we may not want to be in? Are we required to subvertly advertise or promote a corporation that does not have our children’s best interests at heart upon accepting funding? etc. Just things to consider.

IN ADDITION

If I have accidently omitted anything from my notes here or you feel there are any further guidelines, concerns, explanations or the further requirement for role definition please feel free to add your own notes at will, or ask me for clarification.

Jane Dundas
Ph: 0413 461 366
22 July 2015