BASSENDEAN PRIMARY SCHOOL P&C ASSOCIATION INC.

AGENDA
Tuesday, 23 June 2015

Start Time: 6.00pm

1. Attendance

2. Apologies – Tammy McEwan

3. Visitors – none advised

4. Call for amendments to Draft and Confidential Minutes May 2015

5. Acceptance of Draft and Confidential Minutes May 2015 - with amendments

6. Business Arising

6.1 Canteen Dishwasher (TW)
6.2 Trolley for the Scholastic Book Club (JC)
6.3 Honey Drive (RH)
6.4 Canteen Busy Bee (MG)
6.5 Nesting Boxes (MG)
6.6 Entertainment Books (SW)
6.7 Disability Commission WA (JD)
6.8 Council Funding for Community Events (JD/NK)
6.9 Guilty Pleasures Quiz Night (KV)

7. Correspondence

7.1 IN
• P&C Voice - Term 2 (WACSSO)
• Annual Information Statement Reminder (ACNC)
• Fundraising Brochure (Unique Elegance)
• Clothing Brochure (LW Reid)
• Bank Statement (Commonwealth Bank)
• Annual Conference Form (WACSSO)
7.2 OUT
• Change of Registration Details (ATO)

8. Reports

8.1 President
8.2 Principal
8.3 Treasurer
8.4 Canteen Co-ordinator
8.5 Uniform Shop Co-ordinator
8.6 School Banking Co-ordinator
8.7 School Council Representative
8.8 Book Club Co-ordinator
8.9 Gardening Club
9. General Business
   9.1 WACSSO Annual Conference (JW)
   9.2 Joint P&C Meeting (KV)

10. Other Business

11. Next Meeting – to be held 6:00pm 28 July, 2015.

Meeting Closed
8.1 President’s Report

Hi All,

Welcome to our new treasurer!

Amanda Ricciardi has kindly agreed to take on the role of treasurer. Thanks to Jaye for doing a great job over the last few months. Need to update cheque signatories and arrange access to online banking.

Canteen Busy Bee

Thanks to all those who helped at the Canteen Busy Bee last Friday.

Current Fundraising events for the remainder of Term 2

- Quiz night update - Saturday 27th June
- Entertainment book
- Schools Wish List - West Australian newspaper

Proposed fundraising for Term 3

Guest Speaker - Natalie Martin Founder of PlayBiz and Paediatric Occupational Therapist

Natalie has had over 10 years’ experience working with children with developmental delays and specialises in educating parents about simple, scientifically proven techniques to help children build their confidence and essential school skills. Her speaker’s fee is $250 and if we charged $10 a ticket, and attracted 50 parents we could make $250. Library as possible venue?

- Father’s Day Stall (Fri 4th September)
- Art Auction - wine and cheese
- Masters Sausage Sizzle
- Cake stall at sports carnival
- Other ideas?

Uniform shop update

Need to purchase more hats and size 8 dresses
Insurance is due for renewal

Cheers!

Kim
8.2 Principal's Report

Student Reports

With one two weeks of school before the end of Semester 1 teachers are busy completing Student Reports. Reports are due to be sent home on Wednesday 1 July. All Reports will reflect the Western Australian Curriculum of the Phase 1 subjects. Maths, English, History and Science. Over the implementation phase teachers have worked to moderate grade allocation both within the school and across the Network of schools.

Marri Tree

The bitumen around the Marri tree has been removed. Kerbing is to be installed. This area will then be mulched and planted. The seating area will be retained and stepping area created.

Dishwasher

The Dishwasher arrived in the school on 26 May, water was been plumbed 4 June and electricity point installed 9 June. There is no cost for installation.

Fathering Project

I have been in contact with Colin West from the Fathering Project. Colin attended the recent School Council and discussed the Fathering Project and how Bassendean dads may be involved. Three dads, Simon Bates, Damon Staples and Brad Brown have formed a steering committee to form a Bassendean Dads Group. More information is available in the P and C Representative Report from Simone Zammitt.

School Chaplain

State funding has been made available for the school to have a School Chaplain. The funding is available for the 2015-2016 school year. We will retain the services of Pascaline through Parkerville, which are now paid for by the school. When a Chaplain becomes available we will commence a recruitment process. A member of the School Council will be on the Panel. Youth Care is the funding recipient of the Chaplaincy project. The two pastoral care services will be case managed by the school and will run parallel to one another, provide greater support for those children and their families who would like to engage and use these services.

School Wish-list

This list is still being developed by staff.

To date:

Atlases- Campion- Oxford, Australian Curriculum Atlases

Each year level book targets literacy, numeracy and history themes and skills relevant to the year levels.
K-2     25 Books     $28 total     $2800 (4 class sets)
Yr 3-4  30 Books    $30 total     $1800 (2 class sets)
Yr 5-6  30 Books    $32 total     $1920 (2 class sets)
TOTAL               $6520

Literacy and Numeracy Resources, Oxford Readers – Early years and an increase in the number of texts in the range of Oxford texts.

Funding Grants

Well done to Jane Dundas for the successful funding grant which will be used in the Early Childhood garden area. Jane has also entered the school in the Channel 7 Sunrise $25000 School Upgrade Competition.

Gardening Group

I have met with Emma and discussed the work of the Gardening Group, the funding grant and various projects within the school grounds.

Kind regards
Jacqueline Varris

16 June 2015
8.3 Treasurer's Report

May I firstly thank Jaye Crawford-Moore and Thea Verrall for walking me through the procedures on this role and holding my hand through all my questions! I hope I can fill both your shoes admirably. I admit that it slightly more in depth than I thought it would be, so please ignore my constant questions whilst I get my bearings!

Australian Tax Office (ATO) – ABN

I have completed and lodged (via post) the ‘Change of Registration Details’ with regards to the BPS P&C Treasurer from Thea Verrall to my name, Amanda Ricciardi.

Australian Charities and Not-for-Profits Commission (ACNC)

Thea and I are in the process of completing the ‘Annual Information Statement 2014’ for the ACNC which is due, and will be lodged by 30th June 2015.

Unfortunately, the reporting obligations have changed since the statement was last submitted for the year 2013 and have become more detailed with regard to financial information, governing documents and Executive Committee members. They now require that all P&C Executive Committee members’ names and positions are submitted to them. These names will automatically appear on the public ACNC Register. We propose to provide them with these details only and the addresses as 70 West Road, Bassendean (ie not your home address). We hope this is ok?

BPS P&C – Commonwealth Bank

Kim Veale, myself and another (any offers?) will complete and submit the ‘Authority for Business Account’ form so that we are signatories for the BPSP&C bank account. This enables us to sign cheques and have internet banking access.

Financial Position

So I am sure you would all like to know how your extremely hard work is paying off! Well, to the best of my knowledge, as at 31st May 2015, a summary of the current financial position is as follows:

<table>
<thead>
<tr>
<th></th>
<th>$</th>
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<tbody>
<tr>
<td>Cash book balance as at 31st May 2015</td>
<td>14,055.45</td>
</tr>
<tr>
<td><strong>$</strong> Distribution of funds:</td>
<td></td>
</tr>
<tr>
<td>Pledges not yet paid:</td>
<td></td>
</tr>
<tr>
<td>Bassendean Primary School – literacy and numeracy</td>
<td>2,000.00</td>
</tr>
<tr>
<td>support programme (awaiting invoice)</td>
<td></td>
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<tr>
<td>Creditors not yet paid:</td>
<td></td>
</tr>
<tr>
<td>Westoz</td>
<td>105.65</td>
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<tr>
<td>Perm-A-Pleat</td>
<td>1,610.40</td>
</tr>
<tr>
<td>WACSSO – affiliation fees.</td>
<td>822.19</td>
</tr>
<tr>
<td>Centrewest – school uniform insurance</td>
<td>145.00</td>
</tr>
</tbody>
</table>
### Operating Surplus:
- Uniform Shop: 2,000.00
- Canteen: 2,000.00
- General: 2,000.00

### Funds available to pledge: 6,000.00

### Balance of Reserve Funds:
- Academic: 0.00
- Arts: 0.00
- Infrastructure: 0.00

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Funds available to pledge</strong></td>
<td><strong>$3,372.21</strong></td>
</tr>
</tbody>
</table>

#### 8.4 Canteen Report
- No report received.

#### 8.5 Uniform Shop Report
- No report received.

#### 8.6 School Banking Report
- No report received.
8.7 School Council Representative’s Report

- Presentation from Colin West from The Fathering Project. The Fathering Project team is led by Dr Bruce Robinson, a Professor of Medicine at UWA. Please see below some information from TFP website. After some discussion, a small group of keen dads are taking on the ‘Steering Committee’ role and hope to get this important project running within our school community.

**About The Fathering Project**

The Fathering Project is a University of Western Australia-based non-profit team of professionals whose aim is to help fathers realise how important they are in a child’s life and to give them advice on how to encourage their children. Their work is also aimed at father figures such as grandfathers, stepfathers, uncles, mentors, youth leaders, teachers, pastors and coaches, knowing that many children do not have much father contact at all.

This work was triggered by statistics that show that:
- whilst mothers are usually involved in children’s lives, education and health matters, many fathers are not as involved as they could be.
- this father-absence has a major impact on education (eg. on attitude to school, truancy and bullying), health (more drug addiction, depression, cigarette smoking) and crime.
- the cost of this problem to the Australian community is estimated to be over $12 billion per year, so this intervention could save many millions of dollars each year.

**Aims of the Project**

- To help fathers realize how important they are in a child’s life and to give them advice on how to encourage their children.
- Encourage fathers to get involved early with their children - become pro-active.
- Help Fathers and father figures get connected in positive ways.
- Provide handy hints and tips for busy fathers or partners.
- Reach fathers in their situation: schools, workplaces, community groups
- Utilizing research based evidence to encourage positive change in fathers.

- The One line budget statement reviewed and discussed and signed off by Chair Person.
- Discussions about school choir uniform, styles, cost etc. Examples to be researched before next School Council Meeting.
- Funding for Chaplaincy has been approved. BPS will have the School Support Officer continuing until 2016 and alongside will be a Chaplain to further support children, families and school staff; whether for referrals to appropriate services externally or for support within the school.
The new Admin Building has gone to tender.
IT upgrade gone well, almost all rooms up and running.
The Marri tree is in need of some extra care and a section of the bitumen has been cut away to help strengthen this tree’s roots, soil etc. (as done to trees near undercover area previously). This will allow for better, healthier growth.

8.8 Book Club Report

Issue 4 is in the process of being completed. The books are on their way so will be out to students by the end of next week. Next term is Book Fair in week four (?) and I will confirm next term if (and how many) helpers we will need to help Mrs Carter run the event. I am attending a workshop next week held by Scholastic Australia on running the Book Fair just to get some more ideas etc on how to make our already successful Book Fair even more so.

Thanks
Janet Criddle

8.9 Gardening Club Report

- No report received.