Meeting held at Bassendean Primary School Library
Tuesday, 17 March, 2015
AGM

Start Time: 6.10pm

1. Attendance

Jacqueline Varris (JV) [Principal], Tamsin Woodward (TW) [President], Thea Verral (TV) [Treasurer], Jacinta Baptiste-Nelmes (JBN) [Secretary], Cardi Bates (CB), Janet Criddle (JC), Sarah Watts (SW), Jane Dundas (JD), Shane Nelson (SN), Tammy McEwan (TM), Ngaire Kasdorf (NK), Emma Slavin (ES), Jamie D’Emden (JD), Reija Hurry (RH), Margo Ferguson-Hunt (MFH), Linda McMahon (LM), Monique Herbst (MH), Jaye Crawford-Moore (JCM), Matt Bickers (MB), Kim Veale (KV), Marnie Giles (MG), Carina McMillen (CM), James West (JW)

2. Apologies

- Ingrid Reiger, Fiona Anderson

3. Visitors

- Dave Kelly MP

4. Elections

- School Principal (Jacqueline Varris) called for appointments of Office Bearers for the year 2015.
- Outgoing office bearers gave a description of their respective roles and responsibilities.

4.1 Elected Office Bearers 2015

- President – Kim Veale (Acting) Carried
- Vice President – Reija Hurry Carried
- Treasurer – Jaye Crawford-Moore Carried
- Secretary – James West Carried

4.2 Committees

- Canteen Coordinator – Shane and Rebecca Nelson Carried
- Uniform Shop Coordinator – Kim Veale Carried
- School Banking Coordinator – Tamsin Woodward/Janet Criddle Carried
- Scholastic Book Club – Janet Criddle Carried
- Fundraising Coordinator – Margo Ferguson-Hunt Carried
- Gardening Group – Jamie D’Emden/Emma Slavin Carried
- Grants Coordinator (new position) – Jane Dundas Carried
4.3 Executive Committee Members

- Kim Veale
- Reija Hurry
- Jaye Crawford-Moore
- James West
- Jacqueline Varris
- Emma Slavin
- Margo Ferguson-Hunt

4.4 School Council Representative

- Simone Zammit

5. Appointments

5.1 Appointment of Honorary Auditor

- ???

5.2 District Council Representative

- Nil interest

5.3 Additional Signatory

- Reija Hurry

AGM Closed at 6:50pm, converted to General Meeting

6. Call for amendments to Draft and Confidential Minutes February 2015

- Nil amendments tabled

7. Acceptance of Draft and Confidential Minutes February 2015

- The minutes of the meeting of Bassendean Primary School P&C Association held on 17th February 2015 are taken as a true and accurate record. Carried.

8. Business Arising

- Purchase/installation of dishwasher for canteen – TW in the process of ordering new unit
- Signs – JH advised that the P&C banners were on their way
- Masters Sausage Sizzle – sausage sizzle fundraiser to be held at Masters Hardware on corner of Collier Road/Tonkin Highway on 21st March. MFH requested funding of $500 for purchase of sausages, buns, drinks, etc. Carried.
9. Correspondence

9.1 IN

- None noted

9.2 OUT

- None noted

10. Reports in Agenda

10.1 President

- Report accepted.

10.2 Principal

- Report accepted.
- JV welcomed the new P&C members.
- JV advised that Swimming Carnival needs greater support from parents and volunteers. If support is waning, consideration to be given to reducing the scope of the carnival, or holding it bi-annually. P&C to send out a call for help. TW to post a notice on Facebook.
- JV reminded the meeting of the Bassendean Council Art Exhibition with items chosen from the ‘whole of school’ art competition to be included in the display. There was discussion of a fundraising opportunity where the school art could be auctioned.

10.3 Treasurer

- None presented - screen shot of bank account balance only as Financials had not been returned from the Auditor.

10.4 Canteen Coordinator

- Report accepted.

10.5 Uniform Shop Coordinator

- No report received.

10.6 School Banking Coordinator

- No report received.

10.7 Scholastic Book Club Coordinator

- No report received.
10.8 School Council Representative
- No report received.

11. General Business
- JC advised that the ribbons given out to children at sporting events have run out. JC requested funding of $700 to purchase a new supply of ribbons. Carried.
- Request was made for the purchase of an additional Lyreco trolley for the Scholastic Book Club. Action: JC to investigate pricing, and advise at next meeting.
- MFH brought attention to the Bulbs Fundraiser, and advised that posters are going up in week commencing 23rd March. Orders are due on 8th April, with minimum order of $250. P&C will receive 30% from the transaction.
- SW volunteered to design the Mother’s Day poster.
- Discussion was had on the condition of the current P&C boxes. NK advised that she had ten (10) new plastic boxes at home, and would donate them to the school.
- David Kelly MP thanked the P&C for continuing support of the school, and advised that he was happy to help out where possible. David was invited to hand out ribbons at the Swimming Carnival on 2nd April.

12. Next Meeting
- Next meeting to be held 6.00pm Tuesday, 28th April 2015 in the school library.

Meeting closed: 7:30pm